

The Hong Kong Chartered Governance Institute Studentship Renewal for the Financial Year 2021/2022 (NOTE 1)

Studentship expiry dates of all students will be unified and fall on the Institute's financial year end (i.e. 30 June) each year. As the studentship expiry months of existing students vary, the Institute will require all students to renew their studentship in phases during the transition period in year 2021/2022.

The Council has resolved to maintain the student renewal fee at HK\$800 for year 2021/2022. All students will be given a 3-month period to settle their student renewal fee at a pro-rated amount according to their current studentship expiry month.

Details of payment schedule, respective amount and deadlines are set out below:

| Phase | Studentship expiry month | Remaining months to be settled until 30 June 2022 | Pro-rated renewal fee (HK\$) <small>(NOTE 3 & 4)</small> | Invoice issue date | Deadline of payment | Studentship expiry date after renewal |
|---------------------------------|--------------------------|---|--|--------------------|---------------------|---------------------------------------|
| Phase 1 <small>(NOTE 2)</small> | July 2021 | 12 | \$800 | 1 July 2021 | 30 September 2021 | 30 June 2022 |
| | August 2021 | 11 | \$730 | | | |
| | September 2021 | 10 | \$665 | | | |
| Phase 2 <small>(NOTE 2)</small> | October 2021 | 9 | \$600 | 1 October 2021 | 31 December 2021 | 30 June 2022 |
| | November 2021 | 8 | \$530 | | | |
| | December 2021 | 7 | \$465 | | | |
| Phase 3 <small>(NOTE 2)</small> | January 2022 | 6 | \$400 | 1 January 2022 | 31 March 2022 | 30 June 2022 |
| | February 2022 | 5 | \$330 | | | |
| | March 2022 | 4 | \$265 | | | |
| Phase 4 <small>(NOTE 2)</small> | April 2022 | 3 | \$200 | 1 April 2022 | 30 June 2022 | 30 June 2022 |
| | May 2022 | 2 | \$130 | | | |
| | June 2022 | 1 | \$65 | | | |

IMPORTANT NOTES

- The financial year for the Institute runs from 1 July to 30 June each year.
- From 1 July 2022 onwards, studentship renewal notice will be issued to all students on 1 July with a payment deadline fall on 30 September each year.
- All students must settle renewal fee annually to maintain their studentship in order to enjoy the services and benefits offered by the Institute. Failure to pay the renewal fee will result in removal from the student register.
- All fees paid for the studentship renewal are non-refundable or non-transferable.