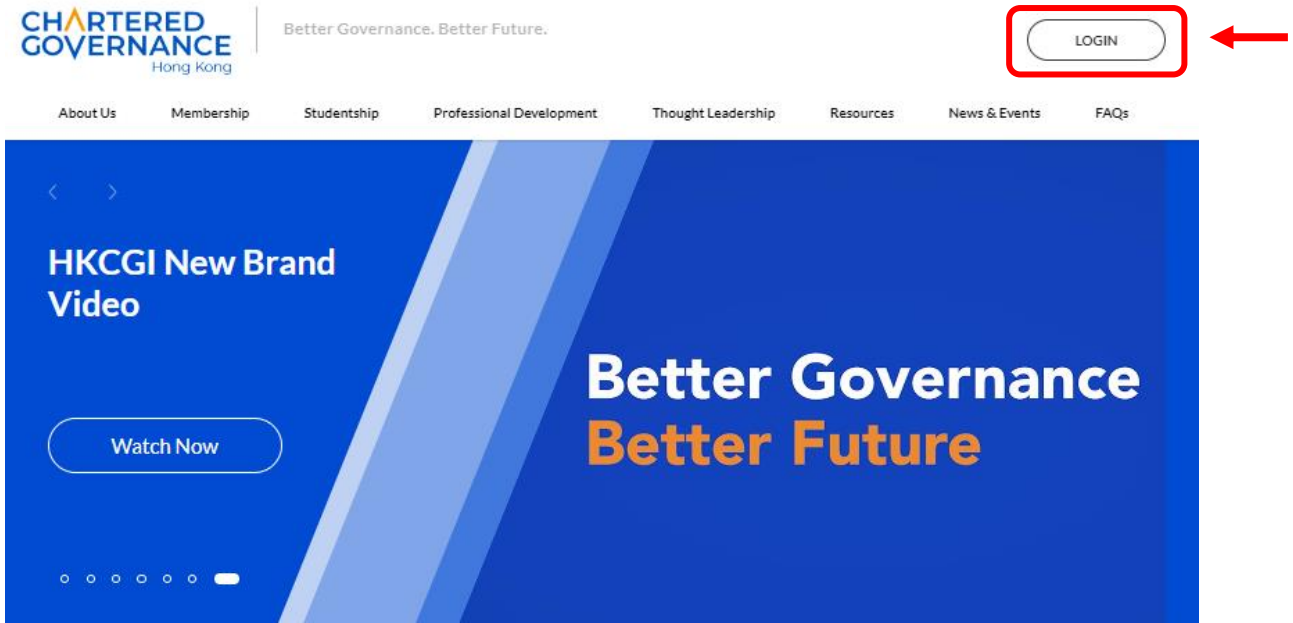
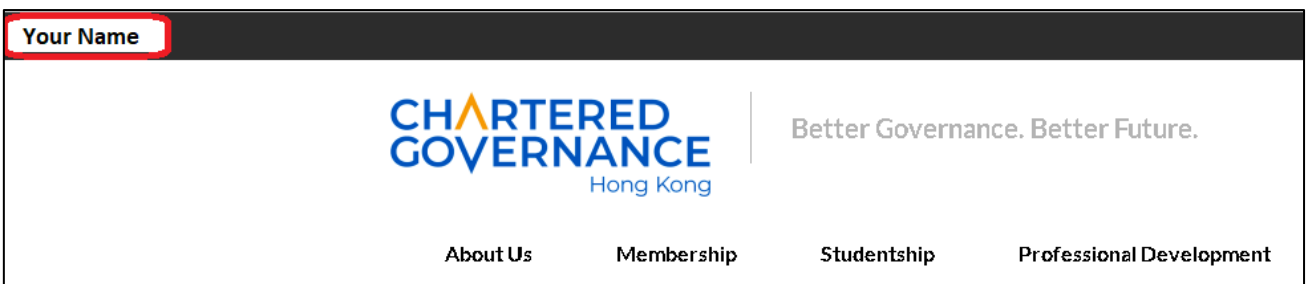


The Hong Kong Chartered Governance Institute Chartered Governance Qualifying Programme Guideline on Online Module Exemption Application

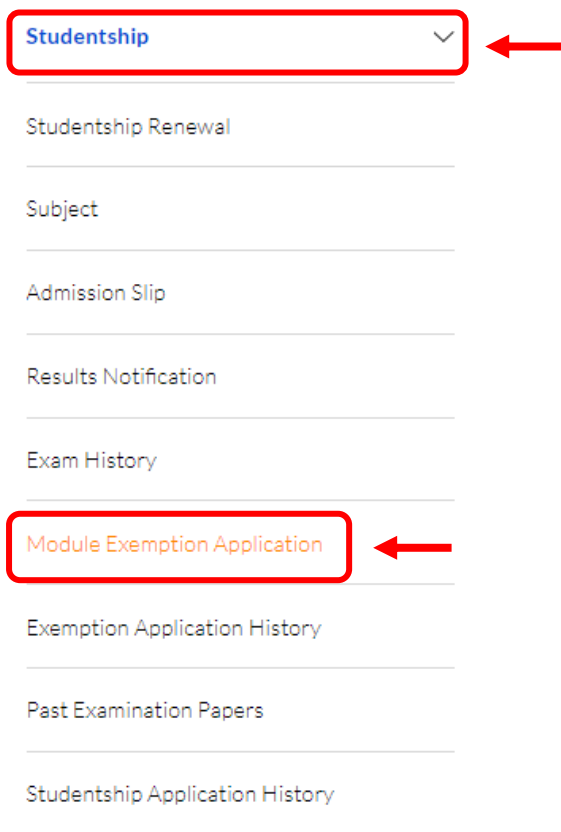
Step 1 – Go to the Institute’s website (hkcgi.org.hk) and click “Login” at the top right corner.



Step 2 – Click your name at the top left-hand corner.



Step 3 – On the left side of the menu, click ‘Module Exemption Application’ under ‘Studentship’.



Step 4 – Read the ‘Important notes’ on the right side and submit the relevant module exemption application. You may click the following exemption categories for more details.

- A. [Exemption application](#)
Exemption applications should be made within six months from successful new studentship registration.
- B. [Further exemptions application](#)
Applicable for a relevant qualification acquired after the studentship registration. Further exemption applications should be made within six months from the conferment of the newly acquired qualification.
- C. [Exemption appeal application](#)
Applicants who are not satisfied with the result of their exemption assessment may apply for an appeal with the exemption appeal application fee within one month from the date of the notification.
- D. [Exemption re-application](#)
A re-application for exemption can be made for forfeited exemption assessments within six months from the date of issue of the first exemption confirmation notification.
- E. [CCA full exemption application](#)
CCA programme graduates should apply for full exemption within six months from the conferment of the CCA programme, i.e. the date of award of their master’s degree.

For enquiries, please contact the Qualifications and Assessments Section: 2881 6177 or email: student@hkcgi.org.hk.