

Become a Governance Professional

YOUR ROADMAP TO A SUCCESSFUL CAREER



Better Governance. Better Future.

THE HONG KONG CHARTERED GOVERNANCE INSTITUTE 香港公司治理公會

(Incorporated in Hong Kong with limited liability by guarantee)

The Hong Kong Chartered Governance Institute (HKCGI) is the sole accrediting body in Hong Kong and the Chinese mainland for the globally recognised Chartered Secretary and Chartered Governance Professional qualifications. Formerly known as The Hong Kong Institute of Chartered Secretaries (HKICS), HKCGI is the Hong Kong/China Division of The Chartered Governance Institute (CGI).

With a legacy of over 75 years, HKCGI has established itself as a trusted and reputable professional body in the region. Its influence extends to CGI's global network of around 40,000 members and students, making it one of its fastest-growing divisions. HKCGI's community comprises about 10,000 members, graduates, and students, with significant representation in listed companies and diverse governance roles across various industries.

Guided by the belief that governance leads to better decision-making and a better world, HKCGI is committed to advancing governance in commerce, industry, and public affairs. It achieves this through education, thought leadership, advocacy, and active engagement with its members and the broader community. As a recognised thought leader, HKCGI promotes the highest standards of governance while advocating for an inclusive approach that considers the interests of all stakeholders, and ensures that every voice is heard and valued.

Better Governance. Better Future.

For more information, please visit www.hkcgi.org.hk.



OUR GLOBAL NETWORK

9 DIVISIONS OVER 80 COUNTRIES AND REGIONS

Unlock a globally recognised and transferable HKCGI Membership - your gateway to the worldwide governance profession.



As the Hong Kong/China Division of The Chartered Governance Institute (CGI), members (i.e. Fellows and Associates) elected from HKCGI hold dual membership of CGI and HKCGI.

HKCGI connects you to an international network, opening doors across all CGI Divisions.

WHAT IS A GOVERNANCE PROFESSIONAL

Corporate governance is the system of rules, practices, and processes by which an organisation is directed and controlled. Governance professionals are the essential stewards who design, implement, and oversee these governance mechanisms, bridging regulatory requirements and organisational practice.



KEY CHALLENGES

- Geopolitical tensions
- Climate-related changes
- Rising inequalities
- Cybersecurity risks
- Technological disruptions
- Stakeholder demands
- Regulatory compliance



GOOD GOVERNANCE

START

SYSTEM

MANAGEMENT

SUCCESS

WHAT IS A GOVERNANCE PROFESSIONAL - CONT.

Core responsibilities:

- 01 Developing and implementing policies that foster efficient administration
- 02 Helping to promote and shape an organisation's compliance culture
- 03 Liaising between the executive and non-executive boards and between the board and management
- 04 Advising and influencing board-level governance and strategic choices

Through its qualifying programme, the Chartered Governance Qualifying Programme (CGQP), HKCGI offers professionals dual membership of CGI and HKCGI, as well as the dual qualification of Chartered Secretary and Chartered Governance Professional.



OPTIMISING YOUR POTENTIAL

The Stock Exchange of Hong Kong Limited periodically reviews the corporate governance framework to ensure it remains effective and continues to foster improvements in governance quality.

The governance framework, as outlined in the Listing Rules and the Corporate Governance Code, emphasises the critical role of **company secretaries** as governance advisers to the board. They are responsible for keeping the board informed about the latest laws and regulations relevant to the company.

Experienced governance professionals are well-qualified for board positions and often progress to roles such as **chairpersons, chief executives, and directors.**



CAREER OPPORTUNITIES OF A GOVERNANCE PROFESSIONAL

There are a wide range of roles that governance professionals can pursue, which include but are not limited to these fields:

- Accounting and Finance
- Company Secretarial Profession
- Corporate Governance
- ESG and Sustainability
- Legal/Compliance
- Risk Management



YOUR ROUTE TO HKCGI MEMBERSHIP



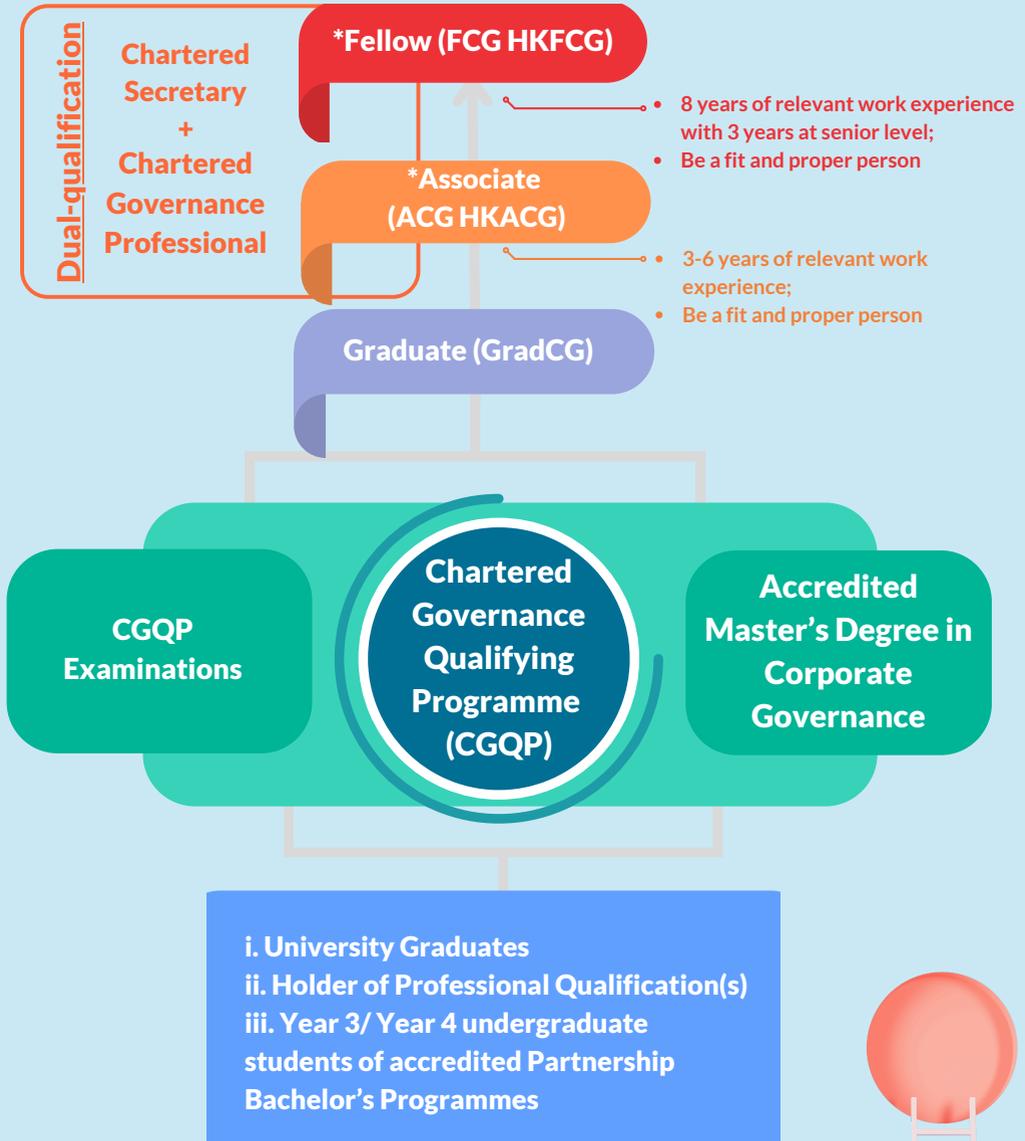
HKCGI membership is open to university graduates from all disciplines.

As a university graduate, you can apply to be an HKCGI student. Following successful completion of the Chartered Governance Qualifying Programme (CGQP), you will become a Graduate of the Institute.

Upon gaining the required professional experience, you may apply for an **Associate** or **Fellow** election. This grants you dual membership of CGI and HKCGI, as well as the dual designation of Chartered Secretary and Chartered Governance Professional. Both the Chartered Secretary and Chartered Governance Professional qualifications are internationally recognised and transferable.



YOUR ROUTE TO HKCGI MEMBERSHIP - CONT.



*Only Fellows and Associates are regarded as members of HKCGI

HKCGI MEMBERSHIP - FELLOWS, ASSOCIATES

MEMBERSHIP RECOGNITION AND BENEFITS

HKCGI membership carries significant recognition among regulators, statutory bodies, and professional bodies, including:

- Companies Registry (CR)
- Hong Kong Exchanges and Clearing Limited (HKEX)
- The Hong Kong Monetary Authority (HKMA)
- Securities and Futures Commission (SFC)
- Hong Kong Bar Association (HKBA)
- Official Receiver's Office (ORO)

WHAT WE OFFER

Various benefits and services to our members, graduates, and students:

- Networking with governance professionals in Hong Kong and the Chinese mainland
- Weekly e-newsletters
- Access to technical guidance notes and research reports
- Access to monthly governance journal, CGj
- Professional development opportunities through conferences, CPD training, and recorded videos
- Mentorship and job opportunities



HKCGI STUDENTSHIP

WHERE YOUR JOURNEY AT HKCGI BEGINS

Register as a Student with HKCGI



Two Ways to Complete the Chartered Governance Qualifying Programme (CGQP)

Chartered Governance Qualifying Programme (CGQP)

6 core modules plus 1 elective



Collaborative Course Agreement (CCA) Programmes

Master's Degree in Corporate Governance accredited by HKCGI



Become a Graduate (GradCG)



Continue your journey towards HKCGI member

CHARTERED GOVERNANCE QUALIFYING PROGRAMME (CGQP)

The HKCGI qualifying programme, the Chartered Governance Qualifying Programme (CGQP), equips our students with the knowledge and skill sets required for governance professionals to support the board, senior management, corporate governance, and regulatory compliance.

The CGQP comprises of a total of 7 modules, of which 6 are compulsory and the 7th is chosen from 2 electives:

CORE MODULES

*Letter of Recognition	Corporate Secretaryship and Compliance	Hong Kong Company Law
	Interpreting Financial and Accounting Information	
	Risk Management	
		
	Corporate Governance	Strategic Management

ELECTIVE MODULES



Hong Kong
Taxation

Boardroom
Dynamics

*Letter of Recognition - Essential Company Secretarial Practice

CGQP EXAMINATIONS



HKCGI students may complete the CGQP by taking the CGQP examinations. The CGQP examination is a postgraduate-level professional assessment conducted twice annually.

- Two examination diets in June and November each year.
- Three-hour closed-book written examinations.
- Examination centres are available in Hong Kong, Beijing, Shanghai, and Guangzhou.

The Institute offers learning support to students during their examination preparation.

Online study materials
(for 8 modules)

Examination technique
workshops and recorded videos

Past papers, examiner's reports
and revision guidance

Experience sharing and student
gatherings

Examination preparatory programme
(offered by HKU SPACE)

COLLABORATIVE COURSE AGREEMENT (CCA) PROGRAMMES

As an alternative to completing the CGQP, HKCGI accredits master's degrees in corporate governance from several Hong Kong universities under the Collaborative Course Agreement (CCA).

HKCGI students who complete the CCA programme and fulfil the Institute's requirements will be eligible for full exemption from CGQP.

UNIVERSITIES

CITY UNIVERSITY OF HONG KONG

**Programme:**

Master of Science in Professional Accounting and Corporate Governance (CG Stream)

Duration/mode:

1 year (Full-time)
2 years (Part-time)

HONG KONG BAPTIST UNIVERSITY

**Programme:**

Master of Science in Corporate Governance and Compliance

Duration/mode:

1 year (Full-time)
1.5 years (Part-time)

COLLABORATIVE COURSE AGREEMENT (CCA) PROGRAMMES

UNIVERSITIES

HONG KONG METROPOLITAN UNIVERSITY



Programme:

Master of Corporate Governance and Compliance

Duration/mode:

1 year (Face-to-face Full-time)
2 years (Face-to-face Part-time)
2 years (Distance Learning Part-time)

SAINT FRANCIS UNIVERSITY



Programme:

Master of Corporate Governance

Duration/mode:

1.5 years (Part-time)

THE HONG KONG POLYTECHNIC UNIVERSITY



Programme:

Master of Corporate Governance *

Duration/mode:

1 year (Full-time)
2 years (Part-time)

**HKCGI offers accreditation of the programme up until the 2025/2026 intake.*

CGQP EXEMPTION ASSESSMENT

Students with recognised academic or professional qualifications may be exempt from specific CGQP modules. The table below shows the maximum number of exemptions. Exemption applications will be evaluated individually based on completed relevant courses.

* The Institute has accredited the Partnership Bachelor's Programme (PBP) of several local universities. Year 3 and Year 4 students of PBP are eligible to register with HKCGI and complete the CGQP.

Modules	Partnership Bachelor's Programme*	Law Degree/ Qualified Lawyer	Accounting/ Finance Degree/ Qualified Accountant	Management/ Business Degree	Fast Track Professional	Collaborative Course Agreement Programme (CCA)
Corporate Governance						✓
Corporate Secretaryship and Compliance					✓	✓
Hong Kong Company Law	✓	✓			✓	✓
Interpreting Financial and Accounting Information	✓		✓	✓	✓	✓
Strategic Management	✓	✓	✓	✓	✓	✓
Risk Management						✓
Boardroom Dynamics (elective)						✓
Hong Kong Taxation (elective)	✓	✓	✓		✓	✓

ACCELERATED ROUTE

FAST TRACK PROFESSIONAL

The Fast Track Professional route is offered to qualified lawyers or accountants with more than five years of relevant post-qualifying experience in company secretarial work, corporate governance, and compliance.

This route evaluates applicants on a competency assessment basis, gauging their knowledge, skills, and experience.

Route to Become a Chartered Secretary and Chartered Governance Professional



HKCGI STUDENT AMBASSADORS PROGRAMME



If you are a student considering a career in corporate governance, you can explore the profession by becoming a Student Ambassador.



The HKCGI Student Ambassadors Programme (SAP) is offered to full-time university students. Student Ambassadors gain access to:

- HKCGI Mentorship Programme
- Job opportunities (internships, part-time and full-time positions for final-year students)
- Networking with professionals and peers
- Visits to authorised regulators
- Attendance at Annual General Meetings and more

WE ARE HERE TO HELP

The Institute is always available to support you in your career!

For enquiries, please contact HKCGI's Qualifications and Assessments Section by phone at +852 2881 6177 or email student@hkcgj.org.hk.



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