

## The Hong Kong Chartered Governance Institute

### Corporate Governance Paper Competition and Presentation Awards 2022

#### Enrolment package

**Theme: Do you think better governance leads to a better future for organisations?**

#### About HKCGI

The Hong Kong Chartered Governance Institute (HKCGI and the Institute), formerly known as The Hong Kong Institute of Chartered Secretaries (HKICS), is the only qualifying institution in Hong Kong and the Mainland of China for the internationally recognized Chartered Secretary and Chartered Governance Professional qualifications.

With over 70 years of history and as the China Division of The Chartered Governance Institute (CGI), the Institute's reach and professional recognition extends to all of CGI's nine divisions, with more than 40,000 members and students worldwide. HKCGI is one of the fastest growing divisions of CGI, with a current membership of over 6,800 and 3,000 students with significant representations within listed companies and other cross-industry governance functions.

Believing that better governance leads to a better future, HKCGI's mission is to promote good governance in an increasingly complex world and to advance leadership in the effective governance and efficient administration of commerce, industry and public affairs. As recognised thought leaders in our field, the Institute educates and advocates for the highest standards in governance and promotes an expansive approach which takes account of the interests of all stakeholders.

#### Corporate Governance Paper Competition and Presentation Awards

The Annual Corporate Governance Paper Competition and Presentation Awards organised by the Institute aims at promoting the importance of good governance among local undergraduates and providing them with an opportunity to research, write and present their findings and opinions on the selected theme.

Current undergraduates of all disciplines in Hong Kong are eligible to enrol for this Competition in a team of two to four members. Each enrolled team is required to submit a paper on the theme of not more than 5,000 words in English. The six finalist teams will present their papers on Saturday 17 September 2022 to compete for the Best Presentation Award.

#### About the theme

This year's theme is '**Do you think better governance leads to a better future for organisations?**'.

Dealing with governance related matters is not an easy task. It takes resources, and the scope of coverage is expanding. How is it that better governance will lead an organisation having a better future? What should the metrics be used to measure a better future, and by what time-frame?

## Rules and regulations

Eligibility	Local undergraduates in Hong Kong in a team of 2 to 4 members.
Paper competition requirements	<ul style="list-style-type: none"> <li>- Each team is required to submit the below on or before the deadline:             <ul style="list-style-type: none"> <li>a. The paper: no more than 5,000 words in English;</li> <li>b. Executive summary: no more than 100 words in English; and</li> <li>c. Photo(s) of each of team member.</li> </ul> </li> <li>- Teams are required to:             <ul style="list-style-type: none"> <li>a. read and follow the HKCGI writing style guide; and</li> <li>b. state a bibliography at the bottom of the relevant page(s) and at the end of the paper, if made.</li> </ul> </li> <li>- Teams are NOT allowed to put any group member or university/institute name(s) etc. for identification purpose in all pages except the cover page of the paper.</li> <li>- Team will be disqualified if:             <ul style="list-style-type: none"> <li>a. they provide HKCGI any incorrect or false information; and/or</li> <li>b. their submitted paper has infringement of any copyright of any third party*</li> </ul> <p>* Plagiarism is a serious academic offence and all papers suspected of the same shall be dis-qualified at the absolute discretion of the reviewers or judges.</p> </li> </ul>
Important notes	<ul style="list-style-type: none"> <li>- Topic and word count of the paper should be included in the cover page;</li> <li>- Footnote or bibliography will not be counted in the word count of paper; and</li> <li>- Format of the file name:             <ul style="list-style-type: none"> <li>a. Paper: CG Paper 2022_[team leader's name];</li> <li>b. Executive summary: Executive summary_[team leader's name]</li> </ul> </li> </ul>
Enrolment deadline	Must submit the enrolment form <a href="#">HERE</a> by Monday 6 June 2022.
Paper submission deadline	Submit the paper by email to <a href="mailto:student@hkcgi.org.hk">student@hkcgi.org.hk</a> by Sunday 10 July 2022.
Presentation competition (for the six finalist teams)	Saturday 17 September 2022
Reviewers and Judges	- A team of 10 to 15 academics from local universities or institute will review and select the six finalist teams.

	<ul style="list-style-type: none"> <li>- A three-member panel judges from corporate secretarial and governance professionals to determine the Best Paper Award, first and second runners-up of the Paper Competition.</li> <li>- Another three-member panel judges from the profession to determine the Best Presentation Award.</li> <li>- The audience on the presentation day to vote and determine the Audience's Favourite Team.</li> </ul>
Photographs, video and sound records	This Competition shall be photographed, filmed and/or sound recorded, and all images and sounds (include any identifiable images and sounds of participants) will be used by HKCGI.
Publication	The Best Paper shall be published in the HKCGI monthly journal, CGj, together with the first and second runners-up papers publish in the Booklet of the Competition, and other HKCGI publications and social media platforms.

### Prizes and Awards

Decisions of the judging panels and the votes of the audience are final.

All teams will receive a certificate of participation. The prizes and awards of the competition cannot be exchanged.

#### Paper Competition

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|-----------------------|--|
| 1. Best Paper Award   | HK\$11,000 + paper published in the HKCGI monthly journal, CGj as well as the Booklet of the Competition |
| 2. First Runner-up    | HK\$7,000 + paper published in the Booklet of the Competition  |
| 3. Second Runner-up   | HK\$5,000 + paper published in the Booklet of the Competition  |
| 4. Three Merit Prizes | HK\$1,000 each   |

#### Paper Presentation

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|----------------------------|----------------|
| 1. Best Presentation Award | HK\$6,000      |
| 2. First Runner-up         | HK\$3,000      |
| 3. Second Runner-up        | HK\$2,000      |
| 4. Three Merit Prizes      | HK\$1,000 each |

**Audience's Favorite Team**      HK\$2,000

### Enquiries

Please contact Ivy Ho: 2830 6013 or email: [student@hkcgi.org.hk](mailto:student@hkcgi.org.hk)

### Statement on Collection of Personal Data

- i. Your supply of personal data to The Hong Kong Chartered Governance Institute (“HKCGI”) is on a voluntary basis. However, failure to provide any requested personal data may render HKCGI unable to perform its contemplated functions, and/or the delivery of goods and services to you.
- ii. The information provided by you to HKCGI will be used by HKCGI for the purposes of performing its contemplated functions under the provisions of the Charter and Byelaws of The Chartered Governance Institute and the Articles of Association of HKCGI (collectively “the Rules”) for the time being in force including without limitation to membership, graduateship, studentship and/or stakeholder administration, activities and/or communications; registrations, examinations, assessments of qualifications and/or experiences; Continuing Professional Development (“CPD”) programmes; research and/or analysis; members’, graduates’ and/or students’ benefits; promotion of events supported by HKCGI and/or other functions and activities; the delivery of other goods or services; enforcement of compliance and/or discipline relating to noncompliance of the Rules; and for any other legitimate purposes as may be required, authorised or permitted by law, regulations or judicial orders.
- iii. The information provided by you herein may be made available to the related companies or associates, group sister associations, agents, contractors, universities, business associates or service providers of HKCGI or other professional bodies or government bodies or regulators, as may be necessary for any of the above purposes.
- iv. Apart from the purposes stated above, your personal information will not be transferred to any other parties, unless such parties are authorised by law and request the information.
- v. HKCGI provides members/graduates/students with the choice of opting out from the receipt of marketing/promotional materials from HKCGI. You can opt out or opt in at any time from receiving such materials by emailing to [unsubscribe@hkcgi.org.hk](mailto:unsubscribe@hkcgi.org.hk) with your request.
- vi. Under the Personal Data (Privacy) Ordinance (“PDPO”), you have a right to request access to and correction of your personal data. Such requests may be made in writing to our Data Protection Officer at 3/F, Hong Kong Diamond Exchange Building, 8 Duddell Street, Central, Hong Kong or by email to us at [privacyofficer@hkcgi.org.hk](mailto:privacyofficer@hkcgi.org.hk).
- vii. HKCGI is committed to protecting the privacy, confidentiality and security of the personal information by complying with the requirements of the PDPO. We have established a policy for the handling and management of personal data which is accessible at HKCGI’s website, i.e. [www.hkcgi.org.hk](http://www.hkcgi.org.hk).