



80 / 100% OF COURSE FEE OPEN TO GOVERNMENT REIMBURSEMENT (Details see below)

Overview

The Institute is a recognised thought leader in governance reporting. Obtaining the Institute's ESG Reporting Certification means you stand apart from your peers by having a comprehensive ESG reporting understanding and competencies. This Course consists of seven 2-hour sessions with 20 ESG experts as speakers, including reporting professionals from listed companies and the largest accounting firms.

A Certificate that Matters

Attendees of the ESG Reporting Certification Course who successfully fulfilled attendance requirements and passed a final assessment will be accredited for two years and will also be:

- ❖ Permitted to use the post-nominal 'HKCGI Cert: ESG' during the accreditation period
- ❖ The names and post-nominals of those who have successfully obtained the certification will be listed on the Institute's designated webpage for prospective employers and public searches.

There will be a maximum of two intakes per year and a refresher course every two years for extended accreditation. The ESG Reporting Certification Course counts toward ECPD hours for Institute members.

Topics Covered

In line with Listing Rules requirements, the ESG Reporting Certification Course will cover:

- ❖ Introduction to HKEX's ESG Reporting Guide
- ❖ Directors' duties in ESG & climate reporting
- ❖ Governance structure for ESG and climate-related disclosures
- ❖ Setting strategy, materiality assessment, and identifying risks and opportunities
- ❖ Setting metrics and targets
- ❖ ESG and climate-related disclosures
- ❖ Data collection, report drafting, timeline
- ❖ Workshops – ESG materiality assessment, SDGs mapping, sector-specific KPIs and alignment with international standards

Course Details

Duration

July – August 2023
Assessment in September 2023

Format

Online at your own pace within
the course duration

Total Course Hours

14 ECPD hours
(7 sessions of 2 hours)

Medium of Instruction

English

Instructors

20 ESG experts

Prices

HKCGI Member/Graduate/Student: \$2,800
Non-HKCGI member: \$3,500

Application Deadline

10 July 2023 at 2.00 pm

Entry Requirements

- ❖ Members, graduates and students of the Institute; or
- ❖ Holders of bachelor's or higher degrees; or
- ❖ Full-time or part-time students leading to bachelor's or higher degrees (effective from May 2023)

Assessment

Passing the course means registrants have to fulfil the following:

- ❖ Attendance requirement: 100% attendance (Registrants must watch every session in its entirety, and answer multiple-choice questions after each of the 7 sessions with unlimited attempts within the deadline)
- ❖ Assessment requirement: Pass the assessment after the conclusion of all 7 sessions consisting of multiple-choice questions

Application

Please visit this link for the application:

<https://www.hkcg.org.hk/professional-development/esg>

Register Now!



Enquiries

For enquiries, please contact HKCGI's Professional Development Section by phone (2881 6177) or email (cpd@hkcg.org.hk).

Government Funding

This is an Eligible Programme for Hong Kong residents to claim a reimbursement of up to 80 or 100% of the course fee under [the Pilot Green and Sustainable Finance Capacity Building Support Scheme](#), subject to a lifetime ceiling of HK\$10,000 (effective from May 2023).

Reimbursement applications, subject to reimbursement requirements and procedures (<https://www.greentalent.org.hk/Individuals/ReimbursementProcedures>), should be sent directly to the Pilot GSF Capacity Building Support Scheme office within three months of programme completion.

Programme Provider: **The Hong Kong Chartered Governance Institute**

Identification Code: **GTP-919235**

Programme Name: **ESG Reporting Certification Course**

For details, please visit the Scheme website: www.greentalent.org.hk or contact the Scheme enquiry hotline: (852) 2258 6000 or email enquiry@greentalent.org.hk.

Session Details

Session 1	Introduction/ESG Reporting Guide	Instructors
<p>July – August 2023 (Duration: 120 mins)</p>	<p>Part 1:</p> <ul style="list-style-type: none"> ❖ What is ESG? ❖ How do the “E” and “S” fit with THE “G”? ❖ An overview of ESG Reporting Standards, including TCFD and ISSB Standards ❖ HKEX’s new proposals in terms of climate-related disclosures ❖ How to progress from reporting to performance ❖ The role of the board and how to engage them ❖ The role of the management team <p>Part 2:</p> <ul style="list-style-type: none"> ❖ The value of reporting: why companies, including SMEs, benefit from ESG reporting ❖ Transformation from business as usual: the link between purpose and sustainability ❖ Case studies on sustainability maturity: lessons learned 	<p>Ms Gill Meller FCG HKFCG(PE) Immediate Past President, The Hong Kong Chartered Governance Institute; Legal and Governance Director, MTR Corporation Limited</p> <p>Ms Pat Dwyer Founder and Director, The Purpose Business</p>
Session 2	Effective governance for ESG management and disclosures	Instructors
<p>July – August 2023 (Duration: 120 mins)</p>	<p>Part 1:</p> <ul style="list-style-type: none"> ❖ Barriers and tools for effective ESG integration/governance ❖ Board’s leadership ❖ Directors' duties in general and specific duties and responsibilities in ESG and climate change ❖ Governance structure ❖ Forming committees/task forces, coordinators, and teams consisting of each department of the organisation <p>Part 2:</p> <ul style="list-style-type: none"> ❖ Workshop: creating the company’s governance structure 	<p>Ms Edith Shih FCG(CS, CGP) HKFCG(CS, CGP)(PE), Past International President, The Chartered Governance Institute, and Past President, The Hong Kong Chartered Governance Institute; Executive Director and Company Secretary, CK Hutchison Holdings Limited</p> <p>Ms Rebecca Donnellan Group Senior Sustainability Manager, CK Hutchison Holdings Limited</p> <p>Mr James Lai General Manager – Group Management Services, CK Hutchison Holdings Limited</p> <p>Mr Sébastien Pivet Chief Sustainability Officer & QA Director, A.S. Watson Group</p> <p>Ms Jo Richmond Head of Sustainability, CK Hutchison Group Telecom Holdings Limited</p>

Session 3	Deep Dive into Strategy Setting, Materiality Assessment and Risks and Opportunities Identification	Instructors
July – August 2023 (Duration: 120 mins)	Part 1: <ul style="list-style-type: none"> ❖ Strategy setting – how to identify related risks and opportunities specific to the company’s operations ❖ Materiality assessment through stakeholder engagement Part 2: <ul style="list-style-type: none"> ❖ Workshop: how to (i) set ESG/climate change strategy and; (ii) conduct materiality assessment 	Mr Michael Ling FCG HKFCG Joint Company Secretary, CLP Holdings Limited Ms Eddie Ng Partner, Business Reporting and Sustainability, KPMG China
Session 4	Setting Metrics and Targets	Instructors
July – August 2023 (Duration: 120 mins)	Part 1: <ul style="list-style-type: none"> ❖ Metrics and targets – regulatory requirements and various standards Part 2: <ul style="list-style-type: none"> ❖ Workshop: how does ESG create value for a listed company? <ul style="list-style-type: none"> ▪ Overview of corporate ESG reporting ▪ Prioritise ESG indices and rankings and improve performance ▪ Understand how investors perceive ESG performance and strategy ▪ Learn to set metrics and targets 	Mr Cyrus Cheung Partner, ESG Disclosure & Consulting, PricewaterhouseCoopers Mr Isaac Yeung Head of Corporate ESG/Head of Corporate Affairs, The Hong Kong and China Gas Company Limited (Towngas)
Session 5	ESG and Climate-Related Disclosures	Instructors
July – August 2023 (Duration: 120 mins)	Part 1: <ul style="list-style-type: none"> ❖ Introduction of latest developments in ESG reporting ❖ ESG Reporting Guide – including TCFD recommendations ❖ Analysis of climate-related risks and opportunities: physical and transition risks ❖ Assessment and mitigation of climate risks: TCFD recommendations and ISSB standards on <ol style="list-style-type: none"> 1. Scenario analysis 2. Scope 1, Scope 2 and Scope 3 greenhouse gas emissions Part 2: <ul style="list-style-type: none"> ❖ Workshop: examples and discussion of climate-change-related disclosures 	Ms Melissa Fung Risk Advisory Southern Region Lead, Deloitte China Dr Pascal Vuichard Associate Director, Climate Change & Sustainability, Deloitte Carbon Care Asia

Session 6	Getting Started (1)	Instructors
July – August 2023 (Duration: 120 mins)	Part 1: ❖ Data collection ❖ Report drafting ❖ Timeline (Industry sectors: Financial, Multi-national Corporations) Part 2: ❖ Workshop: ESG report writing	Mr Ee Sin Tan Partner, Hong Kong and Macau Climate Change and Sustainability Services (CCaSS), Ernst & Young Ms Jack Lee Loo Head of Sustainability Strategy, Sustainability Strategy, Economics & Strategy Planning Department/ Hong Kong Financial Research Institute of Bank of China, Bank of China (Hong Kong) Limited
Session 7	Getting Started (2)	Instructors
July – August 2023 (Duration: 120 mins)	Part 1: ❖ ESG Materiality assessment ❖ SDGs mapping ❖ Sector-specific KPIs ❖ Alignment with international standard (Industry sectors: Transportation, Construction) Part 2: ❖ Workshop: ESG report writing Part 3: ❖ Technology-assisted reporting	Mr Ricky Cheng Director and Head of Risk Advisory, BDO Risk Advisory Services Limited Mr Andy Lau Senior Vice President, Head of CSR & Foundation, Corporate Communications, Hong Kong Exchanges and Clearing Limited Mr Mark Blick CEO & Founding Member, Diginex

Terms and conditions apply. The Institute reserves the right to change the programme, listed instructor(s) and time if necessary.